

## **Design Execution / Project Supervisor (Full Time Role)** **Mumbai, India**

### **ABOUT UNITILE:**

Unitile stands as India's premier raised access floor brand, honored with the esteemed recognition of being the Rising Brand of Asia in 2021.

We have successfully assisted over 15,000 businesses in embracing transformative changes, specializing in creating forward-looking workspaces through our intelligent access flooring and cutting-edge data center solutions. Our expansion into new building material products, including those related to metal, gypsum, plastic, and acoustic solutions, demonstrates our commitment to diversification and innovation. At the heart of our manufacturing endeavors lie sustainability and innovation, supported by state-of-the-art machinery and automation. This commitment allows us to expand our global footprint and redefine the landscape of flooring technology.

Driven by a team of young and dynamic leaders, we're committed to shared success and aspire to be a global leader in raised access floor systems, acoustics, and related industries.

### **JOB SUMMARY:**

We are seeking a dynamic and experienced Design Site Execution Manager to oversee the implementation of design projects on-site. The successful candidate will be responsible for ensuring that design concepts are executed accurately, efficiently, and in line with project specifications. The Design Site Execution Manager will work closely with design teams, contractors, and other stakeholders to ensure seamless coordination and successful project delivery.

### **KEY RESPONSIBILITIES:**

- 1. Project coordination:** Collaborate with design teams to understand project requirements, timelines, and design specifications. Ensure effective communication and coordination between design, construction, and project management teams.
- 2. On-site Supervision:** Oversee the execution of design projects on-site to ensure compliance with design intent and quality standards. Conduct regular site visits to monitor progress, address issues, and provide on-site guidance.
- 3. Quality Control:** Implement and maintain quality control processes to ensure that workmanship meets design standards and specifications. Conduct inspections to identify and rectify any deviations from the approved design.
- 4. Material and resource Management:** Coordinate with suppliers and contractors to ensure timely delivery of materials. Monitor and manage on-site resources, including labor, equipment, and materials.
- 5. Problem Resolution:** Identify and address any on-site challenges or issues that may arise during the construction phase. Collaborate with stakeholders to find effective and timely solutions.
- 6. Budget Management:** Monitor project expenses related to on-site execution and ensure adherence to budgetary constraints. Identify cost-saving opportunities without compromising design integrity.
- 7. Documentation:** Maintain accurate and up-to-date records of on-site activities, including progress reports, issues, and resolutions. Ensure that as-built documentation accurately reflects executed designs.
- 8. Safety Compliance:** Implement and enforce safety protocols to ensure a secure working environment for all on-site personnel. Conduct regular safety audits and address any safety concerns promptly.
- 9. Client Interaction:** Interface with clients during site visits to provide updates, address concerns, and ensure client satisfaction.
- 10. Timeline Management:** Work closely with project management to ensure that on-site activities align with project timelines. Develop and implement strategies to mitigate delays and streamline the construction process.

### **REQUIRED SKILLS, QUALIFICATION AND EXPERIENCE:**

#### **Skills:**

- Market Feasibility
- Industry knowledge
- A good negotiator and influencer
- Strong networking skills
- Relationship Management
- Excellent technical, diagnostic, and troubleshooting skills.

- Excellent communication, motivational, and interpersonal skills.
- Strong leadership and organizational abilities.
- Ability to work in tight deadline pressure

**Qualification and Experience:**

- Bachelor's degree in Industrial Design, Interior design, Architecture, Civil Engineering, or a related field.
- Proven experience in on-site project management and execution, preferably in a design-related industry. (Portfolio required).
- Strong knowledge of construction processes, materials, and methods.

Salary would be in line with the experience

***IT'S MUCH MORE THAN WORK HERE AT UNITILE!***